


**AD VALOREM TAX
INCOME & EXPENSE STATEMENT
SUMMARY SHEET**

Fire Department: _____

INCOME:

- A. Balance Forward** \$ _____
Total of previous year's unspent ad valorem tax funds as stated on the "*****" statement.
- B. Funds Received** \$ _____
Amount of Funding received from Oct. 1, "*****" till Present
- C. Interest Accrued** \$ _____
Any interest that was received from these funds
- D. TOTAL INCOME** \$ _____
Total of A, B & C.

EXPENSES:

- Total spent on fixed assets and equipment** \$ _____
- Total spent on operating expenses** \$ _____ 
- Total spent on training** \$ _____
- Other Expenditures** \$ _____
- E. TOTAL EXPENDITURES** \$ _____

UNSPENT FUNDS:

If the total income in line "D" is greater than the total expenditures in line "E" then you must attach to this report an explanation of how those funds are to be maintained until they are to be spent, and whether or not those funds have been obligated for future purchases.

**AD VALOREM TAX
INCOME & EXPENSE STATEMENT
EXPENSE DETAIL**

Fire Department: _____

ASSETS & EQUIPMENT

Give a detailed record of all expenditures for the purchase of fixed assets and equipment that were made from the ad valorem funds. List the type of equipment, make, model, quantity purchased, vendor and sales price. **Example:**

Type	Make	Model	Quantity	Vendor	Sales Price
SCBA	Survivor	Panther	4	XYZ Fire Equipment	\$5000.00

Type	Make	Model	Quantity	Vendor	Sales Price

TOTAL ASSETS & EQUIPMENT: \$ _____

**AD VALOREM TAX
INCOME & EXPENSE STATEMENT
EXPENSE DETAIL**

Fire Department: _____

OPERATING EXPENSES

Give a detailed record of all expenditures for day-to-day operating expenses including repairs and maintenance that were made from the ad valorem funds. List the type of expense, vendor, description of how the expense was used, and total of expense.

Example:

Type	Vendor	Description	Total
Utilities	Alabama Power	Electricity for Station	\$6000.00
Insurance	VFIS	Liability Insurance on 1995 ALF Pumper	\$2500.00

Type	Vendor	Description	Sales Price

TOTAL OPERATING EXPENSES: \$ _____

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EXPENSE DETAIL**

Fire Department: _____

TRAINING EXPENSES

Give a detailed record of all expenditures for training that were made from the ad valorem funds. List the type of expense, number of students, vendor, description of how the expense was used, and total of expense. **Example:**

Type	# students	Vendor	Description	Total
Tuition	2	Alabama Fire College	Basic SCBA Course	\$250.00
Books	N/A	IFSTA	IFSTA library for station	\$1500.00

Type	# Students	Vendor	Description	Total

TOTAL TRAINING EXPENSES: \$ _____

**AD VALOREM TAX
INCOME & EXPENSE STATEMENT
EXPENSE DETAIL**

Fire Department: _____

OTHER EXPENSES

Give a detailed record of all expenditures that were made from ad valorem funds that were not listed on the three previous pages. List the type of expense, vendor, description of the expense, and total of expense. Copies of invoices for each of these items should also be attached.

Type	Vendor	Description	Total

TOTAL OTHER EXPENSES: \$ _____

**AD VALOREM TAX
INCOME & EXPENSE STATEMENT**

Fire Department: _____

Fire Chief: _____

Daytime Phone # _____ **Home Phone #** _____

Department Mailing Address:

Department Phone #: _____

I certify that the attached information is an accurate statement of expenditures from monies received from **this current** Ad Valorem Tax, and that proper documentation is available to verify all transactions as outlined in this document.



Please Print Name _____

Official Title _____

Date _____